

BWF 6-10 September 2017

VOLUNTEER POSITION DESCRIPTION

<b>Job Title:</b>	<b>Word Play Support Team</b>
<b>Department:</b>	Front Of House
<b>Positions Available:</b>	12
<b>Position Description:</b>	Assist with the cloaking and way finding of school groups. Devise and maintain a quick and efficient check in and collection system. Assist teachers and students to find their given venue.
<b>Experience Required:</b>	Good communication skills. Patience. Experience working with schools, teachers and children highly desirable. Outgoing, helpful attitude. One volunteer Team Leader position available per shift: same duties, but this position requires proof of a current Blue Card and first aid certificate.
<b>Responsible to:</b>	Volunteer Coordinator
<b>Start Date:</b>	6 September
<b>Finish Date:</b>	10 September
<b>Daily Hours/Shifts:</b>	Volunteers will be required to work one of two daily 5-hour shifts, commencing either early morning or mid-afternoon, for a maximum of 20 hours over the festival. Some evening shifts may be required.
<b>Required post-festival:</b>	No